



# ***PINELLAS PREPARATORY ACADEMY***

## ***JOB DESCRIPTION***

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# ***MUSIC TEACHER***

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### **Major Function**

This is an instructional position with responsibility for establishing music as a vital living experience in the life of each child. The teacher is expected to understand and demonstrate effective student instruction and assessment to maximize educational achievement for all students; work collaboratively to ensure a working and learning climate for all students that is safe, secure and respectful. Implementing strategies to reach the multiple intelligences of students through creative lessons is required.

### **Duties and Responsibilities:**

- Plans a program that incorporates and teaches the Sunshine State Standards.
- Guides the student to enjoy, appreciate and interpret music in his/her daily life.
- Encourages and assists the student to acquire skills in music through a series of sequential experiences.
- Encourages the student to develop his/her own creativity by providing opportunities for creativity in each experience area.
- Encourages and promotes the coordination of music with other subject areas in the curriculum.
- Determines the materials to be used in instruction and plans the best methods for presenting them.
- Assists in planning, preparing, and presenting programs, field trips, and festivals for the school.
- Evaluates the student's performance in music.
- Plans in-depth experiences for special groups or individuals based on student needs.
- Assists the principal and staff in inventorying, organizing, ordering, and caring for music materials and equipment.
- Maintains students grades
- Develops a climate and culture of openness, fairness, mutual respect, support and inquiry.
- Listens and interacts effectively with students, parents, colleagues, and community members, respecting diverse perspectives.
- Demonstrates respect for students, colleagues, administrators, and parents.
- Models and reinforces self-discipline and responsibility.
- Develops and implements a strategic planning system including course, unit and lesson plans.
- Provides students and parents with timely data for improvement in student achievement.
- Promotes independent and collaborative work ethic.
- Establishes and maintains a safe and secure classroom environment.
- Manages student misconduct promptly and resolves conflict and crises effectively.
- Works effectively with school colleagues, parents, and the community to support students' learning and well-being.
- Performs other related duties as required.

### **Minimum Qualifications:**

Bachelor's degree from an accredited college or university. Certification and competency in music education, K-12. Understanding and knowledge of child development.

### **Salary and Benefits:**

Salary is set by the Board of Directors during the annual budgeting process. Teachers are allowed ten Personal Time Off days per year. Benefits shall be paid monthly at a rate of 15.5% of salary during the year.